

GENERAL COUNCIL MEETING HELD AT THE RECREATION OFFICE

ON

APRIL 18, 2005

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COUNCILORS PRESENT: John Warren, Garfield Pinkerton, Joe Bisson, Andrew George  
ABSENT: Reeve Beverley Hine  
STAFF PRESENT: Denise Dube, Clerk Treasurer,  
PUBLIC: Bob McCollam, Anne-Commando Dube, Gary Larkman, Marty Taman, Kim Gauthier & husband, Stan Secord, Julie Parrot, Monique Landry, Raymond Landry, Guy Landry, Marcella Secord, Basil Secord, Laura Flood, Ted Harding, Celine Verrier, Mr. & Mrs. Lob signer, Kathy Axford, Dorothy Larkman, Guy Michaud, Mr. Bartlet, Jeannette Redner.

SPECIAL GUEST:

**MOTIONS:**

05-037

Moved by: Andrew George  
Seconded by: Garfield Pinkerton

That the April 18, 2005 regular meeting be called to order at 6:05 p.m.

Carried

05-038

Moved by: Andrew George  
Seconded by: John Warren

That the minutes of the March 21, 2005 regular meeting be circulated and approved.

Carried

05-039

Moved by: John Warren  
Seconded by: Garfield Pinkerton

That the March 2005 Pay Vouchers 2808 to 2821, and 3181 to 3188 in the amount of \$26,750.41 be circulated and approved.

Carried

05-040

Moved by: John Warren  
Seconded by: Garfield Pinkerton

Council agrees to make a donation to the Volunteer Firemen for the Fishing Derby. ( same amount as other years ) { \$200.00 per motion 03-107 )

Carried

05-041

Moved by: Andrew George  
Seconded by: Garfield Pinkerton

Council agrees to put Tender out for Landfill site ( new hole for garbage and tires), clean up metal site and wood site.

Carried

05-042

Moved by: John Warren  
Seconded by: Garfield Pinkerton

Council agrees to only accept written request for Discussions on up coming Meeting Agendas ( Deadline 2<sup>nd</sup> Monday of the Month )

Carried

Motions

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05-043

Moved by: Garfield Pinkerton

Seconded by: John Warren

That the April 18, 2005 regular meeting be adjourned at 8:30 PM to go to an in camera meeting, for discussions. Carried

05-044

Moved by: Andrew George

Seconded by: Garfield Pinkerton

That the April 18, 2005 regular meeting be adjourned at 9:20 PM, and that the next regular meeting be held on May 16, 2005, or at the cal of the Reeve.

Carried

DISCUSSION:

1. Councilor John Warren stated that he gave the \$1,500.00 back to Steve Wuerch, and Steve didn't want it back, and because Council had already agreed that the money would go for the Fire Works, the money will stay where it is.
2. From the March / 2005 pay vouchers, Councilor Andrew George questioned cheque # 2811 in the amount of \$8,444.87 made out to Pederson Construction, Clerk explained that this amount was from the progress billing No. 3, and had to do with a 3% holdback, and it was an outstanding balance owed to Pederson from last fall, Clerk stated that we are going to receive progress billing No. 4 from Pederson very shortly and will be in the amount of over \$42,000.00 and that will be the last invoice from Pederson for the water upgrade project.
3. Block "C", Anne Commando Dube asked for an update on Block "C", at one of the meetings it was stated by Steve that he would transfer Block "C" back to the Town, has that happen? Acting Reeve Joe Bisson replied no, it has not been transferred back yet, and if anything we are just slowly progressing with this along with the lawyers and everything else, as we go through the steps and the processes you will be updated with any of the changes.
4. Helli pad update, Clerk explained that we are still waiting for our license to come in for the frequency, and from that point we have six weeks delivery for our materials, I will be contacting Mr. John Moon from the Englehart Hospital, they installed a Helli pad a little while ago, because we have issues on what type of materials we are going to be using, as well as the specks we need to follow we will also call Mike Trottier. We should have answers in the next couple of weeks and then we will be able to post the tender for the Helli pad.
5. 1,000.00 feet of roadway: Anne Commando Dube asked for an update on the new road by the water front lots, has any decisions been made on when the Town will be taking over this road. Acting Reeve Joe Bisson stated that nothing has been decided upon, until we go through the next steps with the Developer. We have upcoming meetings this week so we will get more updates on it then.
6. Clerk stated that our Auditors from Ross Pope & Company were here on Tuesday April 12, 2005, and started our audit, the auditors faxed us requesting more information on quite a few items, after all the information has been sent to the auditors we should have audited financial statements for the public to oversee by the end of May 2005,
7. Extra water fees for swimming pools: Raymond and Monique Landry, and Celine Verrier had a complaint in regards to the extra monies being charged to people who own a swimming pool, Monique Landry stated that a one time fee would be acceptable, because initially after the pool is filled with water, the pool is never completely emptied, therefore a first time fee would be very acceptable, but not a yearly fee. Council agreed to look at the Swimming Pool By-Law and see if they could make some changes.
8. Andre Genier (proposal for Recreation Hall heating system): Clerk reported that Andre Genier was here to clean all the furnaces. Andre noticed at the Recreation hall, that there's a tubing that being piped to the outside and he figures that it was put there to bring in fresh air, which would be alright for when there is a dance or a big crowd at the hall , but for the most part the heat from the hall is going outside.

Acting Reeve Joe Bisson suggested that we set up a meeting with Andre Genier to go over his suggestions clerk will call Andre and get back to Council with the date and time for this meeting.

- g. TMA councilor John Warren stated that he attends all the TMA meetings scheduled every second month, DSSAB has to do with land ambulance, social services, air ambulance, etc..., John explained that the Township of Matachewan will be receiving a grant in the amount of \$22,351.00 this is a one time deal to assist and help Municipalities with the 12.5 % increase in Services form DSSAB, we were one of the fortunate Municipalities because not every Municipality received a grant. We will most likely be receiving copies of motions from other Municipalities who did not get any grants, for us to support them with their demands.
10. CatScan ( New Liskeard Hospital): Councilor John Warren reported that the New Liskeard Hospital is looking at purchasing a CatScan machine, the cost for this CatScan is approximately \$2.4 million, with a cost of \$4.3 million in expenses to operate this machine. It was recommended that every Municipality would contribute \$50.00 per person (per Population Census ), John recommended that we should raise money through fundraisers to help pay the committed \$50.00 per person, Clerk suggested that maybe the Recreation Committee could contact every Club and ask if they would be interested in raising monies though some kind of fundraiser.
11. Resourcentral: NeoNet, Anne Commando-Dube stated that Council had an opportunity to read the material that was submitted and also had a chance to hear a little bit about it at he official opening, Stephan Gallant contacted me about ten days ago, asked if we would be interested in acquiring computer equipment for free, for the municipality to have a public internet site, all we need to do now is figure out who will be responsible for the internet and telephone line, we haven't discuss this matter as yet, but maybe after Council has a chance to further discuss this issue we will come up with some solutions. The computer is upstairs at the Fire Hall and the public would have access to it, the public would be able to learn basic computer courses, learn how to use the email etc., at the resource Center Site, there would be staff coming in being able to teach the public, there is also Tutorials available on their web site. The Recreation and Fitness Committees and other Clubs would also have access to the computers to do report writing and other things, the public could use the facilities to print documents at a fee. I will be contacting Crystal St-Jean, to find out how other communities are managing this service. Joe Bisson stated that maybe we should inquire if there's funding available for this type of Public Service. Garfield Pinkerton will contact other communities and will do a follow up and get back to Council.
12. Rec Committee (Rec Hall Policies / Procedures): Recreation Committee held a meeting on April 04, 2005 to discuss some of the recommendations that our community had with respect to the Hall usage, and made note of them, and we would like Council's feedback on some of these recommendations, so that we can put some Policies and Procedures in place for Hall usage. In the Minutes it states in respect to the Hall usage, procedures for the signing of the keys in and out, renovation, we need some kind of estimates on what could be upgraded or renovated so that we can apply for funding to do the renovations, with Council's approval. For the users, there is different Clubs who are using the Hall and may have some articles that belongs to them, we are asking that if those articles could be identified so that we can do an inventory of what's in the Hall. Joe Bisson explained that the intent of the April 04, 2005 meeting was basically, to discuss potential proposals for the undertaking for the looking after and the maintaining of the Recreation Centre, the Recreation Committee moved forward with the intent of wanting to help out to restructure and look after the Rec Hall. This is the first step of the outcome from this proposal, and now Council will have to get together and discuss it, and Council will have to meet with the Recreation Committee and the public to further discuss this proposal and to finalize the Policies and Procedures for the Recreation Hall. It was recommended that a News Letter be sent out to the public with the date of a scheduled meeting where Council, Recreation Committee, Clubs, and the Public will meet to further discuss the proposed Policies and Procedures for the Recreation Hall. Clerk stated that since we were discussing keys earlier, there was a problem again at the Recreation Hall this week-end in regards to the keys, the Recreation Committee had a Karaoke / Dance planned for Saturday, went to the office to get the key to open the Stereo cabinet and couldn't find a key anywhere that would open the Cabinet, and Bev is the only person that has a key for the Cabinet and she was out of Town, at that time there was approximately 25 people in attendance and they all agreed that the only option we had was to cut the lock with a grinder, and being Clerk as a Town representative I gave permission to carry on with the cutting the lock, it was either cut the lock or cancel the dance. Councilor Garfield Pinkerton showed up at the Hall and agreed that cutting the lock was our only option, and he suggested that we made sure to put another lock on the cabinet at the end of the night. Garfield also noted that this is a prime example of why we need to get better key control.

13. Bill/Board on Highway 11: Clerk reported that she received a phone call from the Chamber in New Liskeard, they were asking if it would be possible to rent the space for them to advertise their Fall Fair, Council agreed that they're not interested in renting the Bill / Board.
14. Councilor Andrew George stated that it was brought to his attention that apparently the Hall was promised to two people with free usage of the Hall, one occasion is for Mrs. Allarie's 80<sup>th</sup> birthday party where Bev promised Jackie Boucher that she could have the Hall for free, for two days, because the family wants to stay overnight at the Hall where they will be having a pajama party or something after the dance, and the other occasion is for Raymond Landry's family reunion, and they were promised by John Warren that they could have the Hall at no charge. And I would like to find out if it's free or not as these dates are fast approaching and these people need to know so that they can go ahead and make plans. Acting Reeve Joe Bisson asked if there's policies in place for the rental of the Hall, Council answered yes there is, Clerk replied that there is a policy in place at the office that states that everyone interested in acquiring the use of the Hall need to come in and fill in an application, and from that application this is when people are told what the procedures are for deposits, keys, alcohol and so on, and at that time people would find out if they qualify for getting the Hall for free, and this should not be done verbally by Council it should only be done at the office so that we have a record on hand. Jeannette Redner asked why would Bev and John go ahead and agree for people to get the Hall for free, when everyone knows that the Recreation Committee along with Council and the Public are trying to implement Policies and Procedures on the Hall usage. Andrew stated that the Hall was promised long before the Rec Committee was ever established. Clerk explained that the problem with the Hall being used for free is that for an example, the heating for the Hall for this winter was over \$3,000.00, and in order to recuperate some of these expenses we need to generate revenues through Hall rentals. Council agreed to let these people use the Hall for free. Council agreed to set up a meeting with the Recreation Committee, the local Clubs, and the Public to further discuss the proposed Policies and Procedures.
15. Councilor Garfield Pinkerton stated that he received a phone call that the window at the Public School has been broken, Garfield called the O.P.P. and they are going to call the Public School Board and look into it further.
16. Councilor John Warren stated that someone has been taking signs off of the skidoo trails, if people pick up the signs please bring them to the Hotel.
17. Ted Harding brought forward complaints that the Fire Hydrant on Roche Street across from Gerard Bernatchez is broken and has no cover on it, and someone could get hurt. Ted also mentioned that the pump on the fire Truck needs new seals and is not working properly. Council asked Ted to speak to the Fire Chief in regards to this problem and to get Claude to come forward to Council with this problem. Andrew stated that there is a lot of hydrants that needs to be fixed, we should fix these before something happens. Joe replied that this issue was brought forward a year ago and nothing has been done to date.
18. Clerk reported that a claim was submitted last July / 04 to OSTAR for the water upgrade expenses, and last week we received a cheque from OSTAR in the amount of \$110,000.00, we were able to pay the \$100,000.00 bank loan in full, that we had borrowed last summer.
19. Clerk reported that Sylvie will be working here on Wednesday, because of the Gamming Commission Seminar which will be held in Matheson from 9:00 AM till 4:00 PM
20. Gary Larkman asked the Clerk, is there too much work for you at the office, how come I see you at the office till nine o'clock some nights, and on Saturdays and Sundays, Clerk replied for one thing, I'm alone in the office, and because of all the unfinished business in regards to Steve Wuerch like the Zoning, and the lawyers and all other issues pertaining to the Waterfront properties, while I'm dealing with these issues my daily routine work don't get done till much later or when I have time and that usually means after work hours. I had to do the taxes and there was problems with the Tax program and that put me behind enough that I had to bring in Sylvie to help me, also when residents come in to pay their taxes I'm at the counter all day and that's basically all you do is collect money and do the deposits. I also had to get ready for the auditors, our Auditor are Ross, Pope & Company they are also Fraud Auditors, this year they did the audit a little different than other years, they sent a list of random picked tax roll numbers and I had to do a type of audit on all those roll numbers and that took me almost all of Saturday and part of Sunday to finish this audit, the Auditors were here for just the one day this year usually they're here for at least two full days, so therefore the work that I did for the Auditors saved us a lot of money, and they were very impressed that I was able to fax them all the information they had requested.

## Discussions

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Gary asked if being part of the Recreation Committee interfered with my work, Clerk replied "NO", my being part of the Recreation Committee does not interfere with my work but my work does interfere with my taking part of the Recreation Committee, there's no work for the Rec Club being done here at the office, there is a lot more I would like to do for the Rec Club and the Fitness Club but I told them that my job comes first and I have to do this, and once I get all this work done, I will join and get active again with the Clubs but I put all of this aside because of my job, hopefully this won't last forever because I can't keep going on this way that's for sure. Anne Commando Dube stated I'm listening to some of the responsibilities that the Clerk has and some of the issues that are on the table, and the time that she has spend on different issues, I'm just wondering if Council has ever considered bringing extra staff in more often, Clerk replied there is no need to have two people working full time, but for the times where I get overwhelm I should be able to bring Sylvie in. Acting Reeve Joe Bisson stated that the one things he finds inefficient is this little tape recorder where she has to go back and listen word to word and rewrite everything, the time involved to print that out in minutes is a lot of time and that is why I had suggested to follow up on a price for a digital recorder.

21. Mistinikon Lake Road, Don Heuston asked how much money is Council allowing for brushing, and road repairs on the Mistinekon road this spring, Acting Reeve Joe Bisson replied I don't think we've allowed anything right now, that's not a designated road as far as we know, that road is going through private property, and I think we've already gone through this discussion, Don stated that Council agreed to spend \$15,000.00 to \$18,000.00 on a gravel road for a piece of property with prospect of maybe collecting taxes, well here you are getting taxes from two resorts, maintain what you have, Joe are you telling me that Council is spending nothing on it, I am referring to the Mistinakon Lake road which services two Tourisms Resorts, numerous cottages, the public, the MNR, the Police, and the Ambulance Service, Joe stated that from speaking to the MNR they stated that if the two Tourism Resorts got together and formed and organized an association apparently there's a lot of funding available out there for such things, and the Town does not qualify for any kind of funding for this type of expenditures. Joe stated that this issue would be brought forward to Council for discussion. Councilor Andrew George stated to Don, last year we spent \$500.00 to get your road graded, and you stated that it was a wasted \$500.00. It was recommended by Council that Don brings in a letter before Friday, with a brief description of the work to be done on the Mistinikon Lake road
22. Council agreed that anyone wanting to put a topic for discussion on the agenda will have to so in writing, and bring it forward before the second Monday of the Month.
23. Anne Commando Dube stated that she was at the office one day and while she was waiting for Denise to finish here phone call, Andrew came in and went to the photocopy machine and photocopied some stuff and then went to the fax machine and faxed something, I was just wondering if that was for business or for personal use, Andrew replied that was for personal use, and the reason I do it is because, I never charged the Town for any gas money, I volunteer a lot for the Town, and if Council has a problem with my using the fax or photocopier a few times here and there, please let me know right now.
24. Stan Secord asked if there was any new development in regards to the Camp Matachewan water issue, Clerk stated that the conversation that took place on Friday between Stan, David Ramsay and the Clerk, Council has not yet been updated on that conversation, and as soon as Council has a chance to discuss this we will get back to you.
25. Gary Larkman asked the Clerk if it was true that his wife Grace Larkman was being accused of stealing dishes from the Rec Hall, Clerk replied NO" that is not true, that's a lie. The only time that the dishes were discussed is when Bev asked me to go to the hall to verify that the coffee pot was returned, Bev stated that she didn't know how the coffee pot got back at the Hall, while we were there I said to Bev, you've here for many years, can you tell me what you see missing from the cupboards, Bev replied to me do you want my keys, I answered Bev, that's not what I'm saying.
26. In Camera: Council agreed to look at Dog Star's water pressure situation.

Reeve,

Clerk-Treasurer